

JEDCO

Jefferson Parish Economic Development Commission

BOARD OF COMMISSIONERS

MINUTES
November 18, 2010

Call to Order 8:30 a.m.

Attendance: David Andignac, Jimmy Baum, Manny Blanco, David Colvin, Tina Dandry-Mayes, Joe Ewell, Jim Garvey, Mark Jacobs, Greg Jordan, Jonathan Lin, Lynda Nugent-Smith, Scott Schellhaas, Stacey Shane Schott, John Tobler,

Staff: Jerry Bologna, Cynthia Grows, Lucien Gunter, Alberto Qural, Scott Rojas, Dottie Stephenson, Penny Weeks

Absences: Dr. Vinicio Madrigal, David Martin, Bill Peperone, Stan Salathe, Frank Trapani

Attorney: Tiffany Peperone

Guests: Dee Dee Lancaster and Sean Burke from Parish Council's office.

I. Chairman Comments – Joe Ewell

• Welcome Guest

The above named guests were welcomed to the meeting.

• Approval of Board Absences

David Andignac motioned to excuse David Martin, Bill Peperone, and Stan Salathe; seconded by Mark Jacobs. The motion passed unanimously.

• Approval of Minutes for October 28, 2010

Lynda Nugent-Smith motioned to approve the minutes; seconded by Tina Dandry Mayes. The motion passed unanimously.

• Written Summary from Attorney-NMTC

The Commissioners were provided a written summary of the October 28th comments from Robert L. Wollfarth regarding issues related to the New Markets Tax Credit Financing for the new JEDCO building. There were no questions regarding this written summary.

• **Nominating Committee Report of October 28, 2010**

Chairman Ewell presented the Nominating Committee's report from the October 28th meeting. Lynda Nugent-Smith motioned to approve the recommended officers for the 2011 JEDCO Board; seconded by Stacey Shane-Schott. The motion passed unanimously.

John Tobler motioned for the Board to approve the 2011 Executive, Finance, Audit, and Nominating Committees and all other ad-hoc committees listed in the Nominating Committee report; seconded by David Colvin. The motion passed unanimously.

A copy of this report forms a part of these minutes.

Adjourn as JEDCO – Motioned to adjourn by Manny Blanco; seconded by John Tobler. The motion passed unanimously.

II. Convene as JEDCO Development Corporation

- **Approval – Quarterly Board of Directors Meeting Minutes of August 26, 2010 and the Finance Committee Minutes of July 8, August 11, and September 23, 2010 – Alberto Queral**

Tina Dandry Mayes motioned to approve the above listed minutes; seconded by David Colvin. The motion passed unanimously.

Adjourn as JEDCO Development Corporation– Manny Blanco motioned to adjourn; seconded by Greg Jordan. The motion passed unanimously.

III. Convene as Forward Jefferson Corporation – Lynda Nugent-Smith

- **Approval of Minutes October 28, 2010**

Manny Blanco motioned to approve the minutes; seconded by Mark Jacobs. The motion passed unanimously.

- **Approval of Change Order #7 to WWCCI contract with FORJ – Dottie Stephenson**

This item was deferred to the next scheduled meeting.

Adjourn as Forward Jefferson Corporation – David Andignac motioned to adjourn; seconded by Jim Garvey. The motion passed unanimously.

Reconvene as JEDCO

IV. New and Old Business

- **Approval of Change Order # 7 to WWCCI contract with FORJ – Dottie Stephenson**

This item was deferred to the next scheduled meeting.

- **Approval of Resolution accepting Audit Firm for 2010, 2011 and 2012- Cynthia Grows**

Jim Garvey motioned to approve Postlethwaite & Netterville as the Audit Firm for 2010, 2011 and 2012; seconded by Greg Jordan. The motion passed unanimously.

- **Approval of HUD-CDBG Sub-Recipient Agreement between JEDCO and Jefferson Parish – Alberto Queral**

Greg Jordan motioned to approve the HUD-CDBG Sub-Recipient Agreement; seconded by Jimmy Baum. The motion passed unanimously.

V. Executive Director Report – Lucien Gunter

- **School Board Union Update – Jim Garvey**

Glen Hayes, the JBC and the Chamber sought a temporary restraining order which asked the court to have the JPPSS cease and desist in their attempt to expand union activities to include non-teachers. The TRO was granted.

- **Incubator and New Building Update – Jerry/Scott/Dottie**

— Jerry advised the Board that the Incubator has been officially named: “Business Innovation Center at Churchill”. With marketing strategies being discussed, he anticipates the Incubator to be open within the next 2-3 months. Jerry mentioned how the NOLA Sports complex can be a positive marketing strategy for the Tech Park.

— Scott provided pictures of the new building construction and gave the Commissioners one of the newest Churchill marketing giveaways.

— Dottie mentioned that the pre-bid conference was held on November 16th, for the remaining elements of Alternate #3: curved driveway, ancillary parking lot and landscaping in front of main entrance; Bids to be opened November 30th.

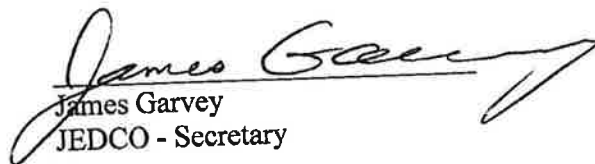
— On November 16th, JEDCO hosted an orientation tour of the Churchill Tech Park with six of the top Real Estate Brokers. It was recommended that a compensation package be offered for Broker assistance.

VI. Financial Report – Cynthia Grows

- Cynthia presented the monthly financial report, which forms a part of these minutes. The Board recommended that other options regarding the Lamp fund be investigated, such as: better CD rates or moving the funds to an insured account.
- Cynthia also advised the Board that the 2011 Proposed Budget was approved by the Parish Council at the November 3rd meeting.

VII. Public Comments on Agenda Items
None.

Adjournment – Manny Blanco motioned to adjourn at 9:40; seconded by David Andignac. The motion passed unanimously.


James Garvey
JEDCO - Secretary

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